



# State of Louisiana

Board of Examiners for Sanitarians  
7515 Jefferson Hwy., Box 161  
Baton Rouge, LA 70806

## BOARD MEETING MINUTES February 14, 2018 OPH State Laboratory - Baton Rouge, LA

### IN ATTENDANCE

*Don Riser, RS, Chair (by phone)*  
*Tenney Sibley, Vice-Chair*  
*Butch Martin, RS, Secretary-Treasurer*  
*Patrice Clark, RS*  
*Janet Merritt, Recorder*

After determining a quorum was present, Board Chair Don Riser called the meeting to order at 9:05am. The minutes of the October 18, 2017 meeting were disseminated to members prior to the meeting; motion made and seconded to accept the minutes; minutes were approved. The Report of the Secretary/Treasurer (copy attached) was disseminated to members prior to the meeting; motion made and seconded to accept the report; the report was approved.

Old Business: None

### New Business:

The Board members reviewed and approved the requests for inactive status that were received as of February 14<sup>th</sup> (copy of list attached). The Board members reviewed the list (copy attached) of delinquent R. S. license renewals as of February 14<sup>th</sup>. The Board motioned and approved immediate suspension effective February 15<sup>th</sup> of delinquent R.S. licenses, and to revoke on March 17, 2018 any licenses still delinquent.

The Board members granted blanket continuing education approvals in 2018 for the following: FDA-sponsored classroom and online training, CDC-sponsored classroom and online training pertinent to environmental health/sanitarian duties, LRWA operator certification training, AWWA operator certification training, NEHA online/web-based training, EcoLab online/web-based training, ServSafe Food Safety online/web-based training, EPA online/web-based training, and Tulane University LMS online/web-based training related to environmental health.

The Board agreed to accept the proposal from Transformyx for the cost of the migration of the current website to their new platform that is replacing Dynasite, and to have them perform the programming necessary to allow online credit/debit card payments for license renewals, etc., and to add a \$5.00 service charge to cover the cost of transaction fees. Janet Merritt will meet with Transformyx to work out the details regarding the website changes.

Having no further business to discuss, the meeting was adjourned at 9.55AM.



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## AGENDA

### LSBES Board Meeting

February 14, 2018

9:00-10:00 a.m.

OPH State Laboratory – Leesville Ave. - Baton Rouge, LA

1. Call to Order and Determination of Quorum
2. Review/Approval of Minutes from October 18, 2017 Meeting
3. Report of the Secretary/Treasurer
4. Old Business:
5. New Business:
  - Review/Approve 2018 Inactive Status Requests
  - Delinquent Renewals
  - Continuing Education Blanket Approvals for 2018
  - Website Changes

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## REPORT OF THE SECRETARY-TREASURER For February 14, 2018 Board Meeting

The following information is provided as of Feb. 14, 2018 :

- Temporary Permits Issued = 25
- Temporary Permits Renewed = 25
- Sanitarian Licenses Issued = 5
- Sanitarian Licenses Renewed = 260
- Sanitarian Licenses Reactivated = 0
- Sanitarian Licenses Revoked = 0
- Late Fees (for Renewals) = 23
- Temporary Permit Applications Rejected = 1
- CDC Self Study Workbook = 25
- RS Exam Fee = 11
- Duplicate License Issued = 1

The following information is for FY-18 as of Feb. 9, 2017 (see expenditure report attached):

Certificate of Deposit	\$ 18,067.17	Operating Income	\$ 9,505.42
Savings Account	\$ 1,126.36	Interest Income	\$ 28.06
Checking Account	\$ <u>9,801.43</u>	Operating Expenses	\$ <u>(6,224.23)</u>
Total Assets =	\$ 28,994.96	Profit/Loss	\$ 3,309.25

**Butch Martin, R.S.**  
Secretary-Treasurer







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## 2018 INACTIVE STATUS REQUESTS

1. Marnita Day, #0843
2. Randall Ducote, #0916
3. Kay Grantham, #1425
4. Stacia Greene, #3114
5. Gregory Horne, #0841
6. Rayford Robin, #0855
7. Bobby Savoie, #0409



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**2018 DELINQUENT RENEWALS**  
**Licenses to be Suspended 02/15/18**  
**and Facing Revocation on 03/17/18**

1. Tammy Augustus, #1164
2. Danielle Badeaux, #1875
3. Ashly Drexler, #3168
4. Errol Farness, #1006
5. Matthews Hagan, Jr., #1418
6. Kathryn Haugen, #3019
7. Kevin Hewitt, #0848
8. Meca Irving, #1590
9. Rachael Mathews, #1580
10. Taylor Meades, #3011
11. Wilbert Reed, Jr., #0930
12. Ryan Robichaux, #0885
13. Lyndia Stokley, #0947
14. Roger Wilkinson, #0888